



WEST GODAVARI INSTITUTE OF SCIENCE AND ENGINEERING

(Approved by AICTE –New Delhi and Affiliated to JNTU – Kakinada)

An ISO 9001 – 2008 Certified College

AVAPADU, PRAKASARAOPALEM – 534112, Nallajerla Mandal, W.G.Dist. (A.P)

Cell: 9951277789, E-mail: principal.wise@gmail.com , website : www.wise.ac.in

5.1.4(2)

Minutes of “Women Empowerment” Grievance Redressal Committee



WEST GODAVARI INSTITUTE OF SCIENCE AND ENGINEERING

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Date: 01.09.2022

NOTICE

This is hereby informed to all the members of the Grievance Redressal Committee that there will be a meeting on 01-09-2022 in a conference call to discuss about the grievance and the students related activities and staff of a college. So make it convenient to attend the same.

S. No	Name of the Member	Designation	Role	Signature
1	Dr.M.Aravind Kumar	Principal	Chair Person	
2	Mr.K.Hemanth Srinivas	Vice Principal	Coordinator	
3	K.Jaya Ramakrishna	HOD(S&H)	Member	
4	B.Anusha	Assistant Professor,ECE	Member	
5	P.Sheela	HOD(CSE)	Member	
6	N.L.Tejaswani	Assistant Professor,CSE	Member	
7	K.Sudharani	Assistant Professor,ECE	Member	
8	G.Sindhu	IV CSE(STUDENT)	Member	
9	D.Prasanna	IVCSE(STUDENT)	Member	
10	P.Saranya	IVECE(STUDENT)	Member	

Agenda:

1. To discuss about the complaints received from the students and the staff.
2. To uphold the dignity of the college by ensuring strife free atmosphere.
3. Measures to improve the academics and administration in the college.

Copy to

1. All the concerned
2. Grievance Redressal
3. Secretary & Correspondent

PRINCIPAL
Principal
West Godavari Institute of
Science & Engineering (WISE)
Avapadu, Prakasaraopalem
V. No. 12, P. O. 534112



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Date: 01.09.2022

Sub:- Constitution of Grievances Redressal Committee for West Godavari Institute of Science & Engineering.

As per the JNTU Kakinada norms and procedures to be maintained by the colleges in Grievances Redressal Committee for the West Godavari Institute of Science & Engineering is constituted with the following faculty as members of the committee.

S. No	Name of the Member	Designation	Role	Signature
1	Dr.M.Aravind Kumar	Principal	Chair Person	
2	Mr.K.Hemanth Srinivas	Vice Principal	Coordinator	
3	K.Jaya Ramakrishna	HOD(S&H)	Member	
4	B.Anusha	Assistant Professor,ECE	Member	
5	P.Sheela	HOD(CSE)	Member	
6	N.L.Tejaswani	Assistant Professor,CSE	Member	
7	K.Sudharani	Assistant Professor,ECE	Member	
8	G.Sindhu	IV CSE(STUDENT)	Member	
9	D.Prasanna	IVCSE(STUDENT)	Member	
10	P.Saranya	IVECE(STUDENT)	Member	

The duties and responsibilities of the committee are as follows:

1. To enquire the complaints received from the aggrieved students including ragging or the staff of the college.
2. To provide adequate safety and protection to the girl students and women employees during the institutional hours.
3. To look after the welfare and timely assistance of the financial help to the SC, ST and minority students to avoid any hardship during the course of the study.
4. The committee after due investigation and deliberations will forward the complaints to the principal with necessary recommendation and the relief required.
5. The principal after giving an opportunity to the complained and having heard the matter personally shall place the matter before the governing body for taking appropriate decision.

PRINCIPAL

Copy to

1. All the concerned
2. Copy to the JNTUK correspondence file

Principal
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Date: 09.09.2021

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S. No	Name of the Member	Designation	Role	Signature
1	Dr.M.Aravind Kumar	Principal	Chair Person	
2	Mr.K.Hemanth Srinivas	Vice Principal	Coordinator	
3	K.Jaya Ramakrishna	HOD(S&H)	Member	
4	B.Anusha	Assistant Professor,ECE	Member	
5	P.Sheela	HOD(CSE)	Member	
6	D.Rani	Assistant Professor,CSE	Member	
7	A.Roja Varalakshmi	Assistant Professor,ECE	Member	
8	A.Sivani	IV ECE(STUDENT)	Member	
9	Hema Madhuri	IVCSE(STUDENT)	Member	
10	P.Priyanka	IVCSE(STUDENT)	Member	

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Date: 02.09.2020

NOTICE

This is hereby informed to all the members of the Grievance Redressal Committee that there will be a meeting on 02-09-2020 in a conference call to discuss about the grievance and the students related activities and staff of a college. So make it convenient to attend the same.

S. No	Name of the Member	Designation	Role	Signature
1	Dr.M.Aravind Kumar	Principal	Chair Person	
2	Mr.K.Hemanth Srinivas	Vice Principal	Coordinator	
3	B.Siva Kumar	HOD(S&H)	Member	
4	B.Anusha	Assistant Professor,ECE	Member	
5	V.N.S.Ganapathi Ram	HOD(CSE)	Member	
6	Sk.Unnisha Begum	Assistant Professor,ECE	Member	
7	S.Chandra Kumari	Assistant Professor,CSE	Member	
8	A.Satyavani	IV ECE(STUDENT)	Member	
9	Y.Susmita	IVCSE(STUDENT)	Member	
10	V.Nagalakshmi	IVCSE(STUDENT)	Member	

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Date: 02.09.2020

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Date: 04.09.2019

NOTICE

This is hereby informed to all the members of the Grievance Redressal Committee that there will be a meeting on 04-09-2019 in a conference call to discuss about the grievance and the students related activities and staff of a college. So make it convenient to attend the same.


S. No	Name of the Member	Designation	Role	Signature
1	Dr.M.SRINIVASARAO	Principal	Chair Person	M.S.R.
2	Mr.K.Hemant Srinivas	Vice Principal	Coordinator	K.Hemant
3	B.SIVA KUMAR	HOD(S&H)	Member	B.S.K.
4	N.KALPANA	Assistant Professor,ECE	Member	N.Kalpana
5	P.SANDHYA	Assistant Professor,EEE	Member	P.Sandhya
6	SK.UNNISHA BEGUM	Assistant Professor,ECE	Member	SK.U.
7	CH.N.P.LATHA	Assistant Professor,CSE	Member	Ch.N.P.L.
8	G.NAVYA	IV ECE(STUDENT)	Member	G.Navya
9	B.PRIYANKA	IVCSE(STUDENT)	Member	B.Priyanka
10	K.JYOTHI	IVCSE(STUDENT)	Member	K.Jyothi

Agenda:

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Date: 04.09.2019

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2	Mr.K.Hemanth Srinivas	Vice Principal	Coordinator	K.H.
3	B.SIVA KUMAR	HOD(S&H)	Member	B.S.
4	N.KALPANA	Assistant Professor,ECE	Member	N.K.
5	P.SANDHYA	Assistant Professor,EEE	Member	P.S.
6	SK.UNNISHA BEGUM	Assistant Professor,ECE	Member	SK.
7	CH.N.P.LATHA	Assistant Professor,CSE	Member	Ch.N.P.
8	G.NAVYA	IV ECE(STUDENT)	Member	G. Navya
9	B.PRIYANKA	IVCSE(STUDENT)	Member	B. Priyanka
10	K.JYOTHI	IVCSE(STUDENT)	Member	K. Jyothi

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Date: 03.09.2018

NOTICE

This is hereby informed to all the members of the Grievance Redressal Committee that there will be a meeting on 03-09-2018 in a conference call to discuss about the grievance and the students related activities and staff of a college. So make it convenient to attend the same.

S. No	Name of the Member	Designation	Role	Signature
1	Dr.K.RAMAKRISHNA RAO	Principal	Chair Person	KPRR
2	N.LAVANYA	HOD(EEE)	Coordinator	N.Lavanya
3	SK.ANJU BEGUM	Assistant Professor,S&H	Member	SK.Anu
4	G.MADHAVI LATHA	HOD(ECE)	Member	G.M.Latha
5	A.PRATHYUSHA	Assistant Professor,EEE	Member	A.Prathyusha
6	SK.UNNISHA BEGUM	Assistant Professor,ECE	Member	SK.Unnisha
7	CH.N.P.LATHA	Assistant Professor,CSE	Member	Ch.N.P.Latha
8	S.MANGA	IV ECE(STUDENT)	Member	S.Manga
9	N.DURGA RANI	IVMECH(STUDENT)	Member	N.DurgaRani
10	M.JAYA DURGA	IVCSE(STUDENT)	Member	M.Jayadurga

Agenda:

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KPRR
PRINCIPAL

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1	Dr.K.RAMAKRISHNA RAO	Principal	Chair Person	KRR
2	N.LAVANYA	HOD(EEE)	Coordinator	N. Lavanya
3	SK.ANJU BEGUM	Assistant Professor,S&H	Member	SK Anju
4	G.MADHAVI LATHA	HOD(ECE)	Member	G. M. Latha
5	A.PRATHYUSHA	Assistant Professor,EEE	Member	A. Prathyusha
6	SK.UNNISHA BEGUM	Assistant Professor,ECE	Member	SK Unnisha
7	CH.N.P.LATHA	Assistant Professor,CSE	Member	Ch. N. P. Latha
8	S.MANGA	IV ECE(STUDENT)	Member	S. Manga
9	N.DURGA RANI	IVMECH(STUDENT)	Member	N. Durga Rani
10	M.JAYA DURGA	IVCSE(STUDENT)	Member	M. Jaya Durga

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